



Thursday 27th February 2019

Dear parents/carers,

STAFFING

The arrival of Mrs Kelly's child is near, and she is due to begin her maternity leave at some point during this half term. In order to ensure continuity and maintain the very high standards achieved at St. Joseph's, governors and leaders have worked in partnership to create a staffing plan which will make certain the school is well led and managed during her period of leave.

From the point of commencement of Mrs Kelly's leave, Miss Marsden will become the Acting Headteacher. The governors and senior leadership team are in the process of appointing an experienced Upper KS2 teacher to teach in Y6 during this time. In order to safeguard a smooth transition, Miss Marsden will continue to support Y6 pupils in order to ensure pupils' learning is not disadvantaged and they are well positioned to achieve the success they all deserve.

Mrs Courtney, Deputy headteacher, aims to return to work in the summer term and this will further compliment the school leadership team. Given this additional senior leadership capacity there will be a review of how best to utilise the skills and talents of all leaders to ensure pupils receive the very best entitlement and school continues to be well led and managed.

The immediate leadership structure for St. Joseph's will be;

- Acting Headteacher - Mrs Marsden
- Business manager/SLT - Mrs Black
- Middle leadership team - Mrs Bancroft (Senco), Mr Storey, and Mrs Wallhead

Governors remain confident that the hugely committed leaders will provide strong and competent custodianship during Mrs Kelly's maternity leave, be available to address any concerns you may have and provide a high-quality education for the pupils throughout school.

The staffing and leadership plan for the school will be discussed in further detail at the SLT/governor and parents' coffee morning tomorrow. As always, you are most welcome to join us.

Naturally we wish Mrs Kelly every good wish as she begins her maternity leave.

J Cape

Mr John Cape
Chair of Governors
St Joseph's School